

Museum Division Trustees Minutes
Room 14 in the Potomac Building
St. Mary's County Governmental Center
July 14, 2014

Board Members present: Helen Dorsey, Steve Dunlap, Lynn Fitrell, Eleanor Slater, Patricia Friend, Susan Gough, James Banagan (Vice President), Stephanie Waikart (Secretary).

Board Members Absent: Bryan Barthelme, Mary, Farrar, Dale Springer (President)

Staff Present: Debra Pence, Manager, Museum Division

Call to Order

Vice- President Jim Banagan presided and called the meeting to order at 8:35 a.m. The Board pledged allegiance to the flag and observed a moment of silence.

Roll Call

The secretary verified the role and the presence of a quorum.

Approval of Minutes

The May 12, 2014 minutes were presented for approval with no changes. Eleanor Slater moved the minutes be approved. Lynn Fitrell seconded the motion. The motion was passed by a voice vote.

Old Business

Highlights from the Museum Director's report centered on several special group visits/tours at the St. Clement's Island Museum and the staff support for the Potomac River Clean-up and SCIM History and Heritage Day projects

The Collections Building, Water Taxi, and SCIM general maintenance continued with assistance of the "Work Incentive Program" persons in preparation for upcoming events.

At PPLM, the Potomac Building HVAC installation is completed. General maintenance of the site has uncovered some erosion concerns on the Creek side of the Potomac Building. Staff to continue to monitor.

The Drayden Schoolhouse Site was also visited for regular cleaning and maintenance

New Business

June proved to be an exceptional month at the SCIM site as the staff welcomed a large group of local Amish visitors touring the Island Park and some 450 visitors celebrating the 75th Anniversary of the Archdiocese of Washington.

Early reports from the Jazz Festival hosted on July 12th at the SCIM site indicate another successful event.

At PPLM, exhibits and events surrounding the War of 1812 celebrations being held statewide were featured.

St. Clement Hundred/DNR

Helen Dorsey reported on the St. Clement's Hundred continuing efforts and plans to stop the erosion on St. Clement's Island and other ongoing site operation, clean-up and maintenance actions. Discussion ensued concerning the participation of "Work Incentive Program" workers to support the Museum Division maintenance and other projects. Discussion and any actions were tabled for a future meeting pending further evaluation by the Museum Director and the Board.

Division Report

No report was provided as the Director of Recreation and Parks, Bryan Loewe, was away on leave.

Next Meeting

The next regularly scheduled meeting will be 08:30 a.m. September 5, 2014 at St Clements Island Museum main building.

Adjournment

With no further business, Helen Dorsey made a motion to adjourn; second by Lynn Fitrell. The meeting adjourned at 9:21 a.m.

Respectfully Submitted,

/s/

Stephanie Waikart/Dale Springer
Secretary